

Actual 2008/09 £	STAFFING AND CENTRAL OVERHEAD ACCOUNTS	Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
	SUMMARY OF EXPENDITURE RECHARGEABLE TO SERVICES OF ALL PORTFOLIOS			
	Portfolio Staffing Expenditure			
4,250,850	Finance and Staffing	4,615,010	4,513,250	4,390,720
2,069,787	Environmental Services	2,276,710	2,208,620	2,223,010
3,033,657	Housing	2,823,600	2,935,830	2,666,910
2,405,253	Planning	2,680,850	2,520,880	2,313,730
1,635,317	New Communities	1,979,930	1,787,800	1,470,400
2,857,451	Policy and Performance	2,919,540	2,748,740	2,807,540
186,138	Leader	246,920	197,500	210,890
0	Unallocated reductions	(270,000)	0	(250,000)
<u>16,438,453</u>	Staffing Expenditure excluding overheads	<u>17,272,560</u>	<u>16,912,620</u>	<u>15,833,200</u>
	Overhead Accounts			
117,772	Waterbeach Depot	126,380	123,180	201,300
1,050,217	Cambourne Office	1,009,940	1,015,050	973,480
299,986	Central Expenses	325,130	309,760	304,720
378,521	Central Support Services - Other	375,380	345,450	365,720
<u>18,284,949</u>	Staffing Expenditure and Overheads	<u>19,109,390</u>	<u>18,706,060</u>	<u>17,678,420</u>
(546,123)	Less Recharges included above from : Staffing to Overheads	(503,130)	(507,760)	(508,650)
<u>17,738,826</u>	Net rechargeable costs	<u>18,606,260</u>	<u>18,198,300</u>	<u>17,169,770</u>
(17,738,826)	Recharges to all Portfolio Direct Services from : Staffing and Admin Buildings (inc.Depot)	(18,876,260)	(18,198,300)	(17,419,770)
0	Unallocated reductions to General Fund/HRA/Capital	(270,000)	0	(250,000)
0	Less unallocated reductions apportioned to: HRA/Capital	56,700	0	50,000
<u>0</u>	Net unallocated cost/(credit) to General Fund Summary	<u>(213,300)</u>	<u>0</u>	<u>(200,000)</u>

Effect of excluding capital charges from net rechargeable costs:

Staffing				
16,438,453	Staffing Expenditure excluding overheads	17,272,560	16,912,620	15,833,200
(345,846)	Less capital charges (ICT, Contact Centre, Dev Control)	(326,850)	(311,910)	(323,820)
<u>16,092,607</u>	Net staffing costs excluding capital charges	<u>16,945,710</u>	<u>16,600,710</u>	<u>15,509,380</u>
Overhead Accounts				
1,300,373	Overhead Expenditure excluding staffing recharges	1,333,700	1,285,680	1,336,570
(171,937)	Less capital charges (Admin Buildings)	(172,940)	(157,900)	(157,900)
<u>1,128,436</u>	Net overhead costs excluding capital charges	<u>1,160,760</u>	<u>1,127,780</u>	<u>1,178,670</u>
Total				
<u>17,738,826</u>	Net rechargeable costs	<u>18,606,260</u>	<u>18,198,300</u>	<u>17,169,770</u>
(517,783)	Less capital charges (no overall effect on General Fund)	(499,790)	(469,810)	(481,720)
<u>17,221,043</u>	Net rechargeable costs excluding capital charges	<u>18,106,470</u>	<u>17,728,490</u>	<u>16,688,050</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
SUMMARY OF ALL STAFFING COSTS (excluding Wardens and DLO/DSO staff)				
EXPENDITURE				
Employees				
13,124,065	Salaries(excluding Wardens)	14,670,260	13,697,250	14,571,290
729,402	Other Employee Costs	190,440	614,110	113,110
2,408	Premises	6,420	5,590	6,150
Transport Related Expenses				
420,564	Car Allowances	474,110	443,470	383,360
Supplies & Services				
134,832	Equipment, Furniture, Materials,Clothing etc.	111,140	111,890	112,450
Printing, Stationery, General				
100,549	Office Expenses,Books and Manuals etc.	110,240	107,440	110,140
83,837	Internal Audit Fees	87,200	80,840	77,200
265	Bank Charges	0	0	0
266,405	Legal, Professional and Consultancy	81,440	156,420	68,370
23,689	Data Capture	59,700	44,700	60,700
37,832	Other	35,000	36,000	36,620
Communications and Computing				
91,508	Postage	102,930	104,110	104,480
58,961	Telephones	63,050	59,570	62,780
448,531	Computers and Word Processors	377,970	384,320	403,680
353	Debit Cards	400	300	300
Expenses				
15,566	Staff Subsistence	14,160	11,180	10,940
97,178	Seminars and Courses	100,200	95,830	63,810
Grants and Subscriptions				
52,245	Subscription to Professional Bodies	54,310	53,270	23,580
Capital Financing Costs				
0	Direct Revenue Financing	0	0	0
347,929	Capital Charges	346,850	331,910	362,150
Miscellaneous				
21,880	Other	31,110	30,970	31,210
Agency and Contracted Services				
668,852	External Contractors	683,580	683,580	700,670
Income				
(2,083)	Deferred Government Grants	(20,000)	(20,000)	(38,330)
(83,513)	Government Grants	0	(7,200)	0
(202,802)	Other Income	(37,950)	(77,930)	(55,460)
0	Reduction to meet Savings Target	0	(35,000)	(1,126,000)
<u>16,438,453</u>	ALLOCATED DIRECT EXPENDITURE SUMMARY	<u>17,542,560</u>	<u>16,912,620</u>	<u>16,083,200</u>
0	Unallocated reduction for vacancies	(270,000)	0	(250,000)
0	Other unallocated reductions/expenditure	0	0	0
<u>16,438,453</u>	TOTAL DIRECT EXPENDITURE SUMMARY	<u>17,272,560</u>	<u>16,912,620</u>	<u>15,833,200</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
FINANCE AND STAFFING				
EXPENDITURE				
	Employees			
3,556,071	Salaries	4,057,320	3,762,850	4,117,620
52,862	Appointment of New Staff	53,090	24,240	12,580
223,344	Agency Staff	21,800	253,790	2,400
14,309	Training	10,560	7,480	6,390
1,633	Other	0	490	0
	Premises			
921	Rent	930	970	980
0	Repairs & Maintenance	0	0	0
0	Other	0	0	0
	Transport Related Expenses			
50,867	Car Allowances	54,970	50,230	49,820
	Supplies and Services			
93,803	Equipment, Furniture and Materials	85,470	87,910	87,570
134	Clothing and Laundry	160	100	160
	Printing, Stationery and General			
33,328	Office Expenses	41,450	39,720	43,460
31,423	Books and Manuals	31,130	35,460	33,310
83,837	Internal Audit Fees	87,200	80,840	77,200
5,869	Legal	6,000	6,000	6,000
265	Bank Charges	0	0	0
27,147	Professional and Consultancy	22,000	31,240	11,000
0	Delivery Fees	0	0	0
8,061	Other	6,500	7,500	8,000
	Communications and Computing			
54,369	Postage	61,900	59,770	59,800
1,450	Telephones	2,010	1,690	1,910
0	Development of Orchard System	0	0	0
41,369	Purchase of Equipment and Software	8,360	20,990	9,820
0	Rental and Operational Leases	0	0	0
9,830	Repair and Maintenance	10,470	10,590	10,610
0	Materials	0	0	0
0	Stationery	100	0	0
303	Insurance	310	290	290
353	Debit Cards	400	300	300
	Expenses			
3,901	Staff Subsistence	4,190	2,730	2,780
31,860	Seminars and Courses	34,940	31,640	21,130
	Grants and Subscriptions			
15,946	Subscription to Professional Bodies	17,700	17,160	8,340
	Miscellaneous			
888	Other	1,330	1,530	1,330
	Capital Financing Costs			
0	Direct Revenue Financing	0	0	0
0	Capital Charges	0	0	0
	Agency and Contracted Services			
0	External Contractors	0	0	0
	Income			
0	Deferred Government Grants	0	0	0
(83,513)	Government Grants	0	0	0
(9,780)	Other	(5,280)	(22,260)	(5,080)
0	Reduction to meet Savings Target	0	0	(177,000)
<u>4,250,850</u>	DIRECT EXPENDITURE SUMMARY	<u>4,615,010</u>	<u>4,513,250</u>	<u>4,390,720</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
ENVIRONMENTAL SERVICES				
EXPENDITURE				
	Employees			
1,884,555	Salaries	2,013,870	1,973,710	2,020,920
5,106	Appointment of New Staff	12,500	2,500	12,500
9,769	Agency Staff	15,570	5,570	15,960
4,912	Training	7,110	7,100	4,300
1,334	Other	270	250	270
	Transport Related Expenses			
111,912	Car Allowances	122,340	119,610	114,460
	Supplies and Services			
15,682	Equipment, Furniture and Materials	9,630	9,580	9,580
247	Clothing and Laundry	1,850	1,000	1,850
	Printing, Stationery and General			
6,396	Office Expenses	6,600	6,600	6,600
2,235	Books and Manuals	3,280	3,000	3,280
0	Legal	0	0	0
47,539	Professional and Consultancy	5,430	6,130	5,430
18,786	Other - Out of Hours Telephone Service	27,500	27,500	27,620
	Communications and Computing			
7,378	Postage	8,130	8,030	6,450
4,737	Telephones	5,570	5,420	5,460
1,186	Purchase of Equipment and Software	2,590	3,200	3,270
0	Repairs & Maintenance	0	0	0
172	Stationery	0	0	0
2,895	Insurance	3,190	2,840	2,860
	Expenses			
2,364	Staff Subsistence	3,320	3,320	3,320
15,562	Seminars and Courses	17,370	17,180	10,510
	Grants and Subscriptions			
6,698	Subscription to Professional Bodies	5,880	5,880	2,820
	Miscellaneous			
604	Other	4,940	800	780
	Income			
(80,282)	Other	(230)	(600)	(230)
0	Reduction to meet Savings Target	0	0	(35,000)
<u>2,069,787</u>	DIRECT EXPENDITURE SUMMARY	<u>2,276,710</u>	<u>2,208,620</u>	<u>2,223,010</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
HOUSING				
EXPENDITURE				
	Employees			
2,586,588	Salaries	2,619,460	2,542,390	2,558,150
24,923	Appointment of New Staff	0	6,800	2,000
192,083	Agency Staff	12,430	225,920	15,000
12,217	Training	10,790	15,100	12,530
2,327	Other	0	3,750	0
	Premises Related Expenses			
115	Garage Rents	110	2,620	3,120
0	Other	0	0	0
	Transport Related Expenses			
116,709	Car Allowances	119,460	114,040	93,140
	Supplies and Services			
4,271	Equipment, Furniture and Materials	2,830	4,810	3,560
648	Clothing and Laundry	780	350	500
	Printing, Stationery and General			
11,190	Office Expenses	11,250	6,080	6,540
784	Books and Manuals	880	1,160	1,200
0	Legal	0	0	0
0	Bank Charges	0	0	0
46,017	Professional and Consultancy	13,500	7,500	7,500
0	Other	0	0	0
	Communications and Computing			
16,652	Postage	18,600	17,350	18,650
5,363	Telephones	5,970	5,380	5,610
8,001	Purchase of Equipment and Software	2,200	4,100	3,000
0	Repairs and Maintenance	200	0	0
923	Rental & Operating Leases	1,800	3,000	3,000
0	Insurance	0	0	0
	Expenses			
903	Staff Subsistence	1,870	950	1,000
23,526	Seminars and Courses	18,380	20,350	14,340
	Grants and Subscriptions			
11,059	Subscription to Professional Bodies	10,530	10,180	6,870
	Miscellaneous			
16,023	Other	0	0	0
	Agency & Contracted Services			
0	External Contractors	0	0	0
	Capital Financing Costs			
0	Capital Charges	0	0	0
	Income			
0	Deferred Government Grants	0	0	0
0	Government Grants	0	(7,200)	0
(46,665)	Other	(27,440)	(48,800)	(44,800)
0	Reduction to meet Savings Target	0	0	(44,000)
<u>3,033,657</u>	DIRECT EXPENDITURE SUMMARY	<u>2,823,600</u>	<u>2,935,830</u>	<u>2,666,910</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
PLANNING				
EXPENDITURE				
Employees				
2,164,188	Salaries	2,455,260	2,288,870	2,453,470
21,786	Appointment of New Staff	0	0	0
0	Agency Staff	0	0	0
11,325	Training	7,750	10,150	4,690
871	Other	0	0	0
Premises				
0	Other	0	0	0
Transport Related Expenses				
94,543	Car Allowances	113,900	105,970	86,650
Supplies and Services				
13,178	Equipment, Furniture and Materials	5,640	4,620	4,620
0	Clothing and Laundry	30	30	30
Printing, Stationery and General				
5,493	Office Expenses	4,810	4,780	4,780
0	Legal	0	15,000	0
1,069	Books and Manuals	1,360	3,360	3,360
Services				
23,247	Professional and Consultancy	0	9,600	0
23,689	Data capture	59,700	44,700	60,700
9,606	Other	0	0	0
Communications and Computing				
10,314	Postage	10,520	11,750	12,040
1,434	Telephones	1,290	1,290	1,300
2,470	Purchase of Equipment and Software	0	0	0
0	Repair and Maintenance	0	0	0
481	Insurance	470	470	470
Expenses				
1,011	Staff Subsistence	1,400	1,440	1,440
9,349	Seminars and Courses	9,430	8,430	5,700
Grants and Subscriptions				
6,929	Subscription to Professional Bodies	7,090	7,900	2,060
Miscellaneous				
3,995	Other	2,000	2,000	2,000
Capital Financing Costs				
309	Capital Charges	200	520	420
Income				
0	Government Grants	0	0	0
(34)	Other	0	0	0
0	Reduction to meet Savings Target	0	0	(330,000)
<u>2,405,253</u>	DIRECT EXPENDITURE SUMMARY	<u>2,680,850</u>	<u>2,520,880</u>	<u>2,313,730</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
NEW COMMUNITIES				
EXPENDITURE				
	Employees			
1,500,025	Salaries	1,878,490	1,690,140	1,861,200
61,623	Appointment of New Staff	0	3,860	0
32,725	Agency Staff	0	2,210	0
7,010	Training	7,910	5,730	4,790
378	Other	0	20	0
	Premises			
0	Repairs & Maintenance	0	0	0
30	Other	0	0	0
	Transport Related Expenses			
34,883	Car Allowances	47,270	42,200	30,430
	Supplies and Services			
4,133	Equipment,Furniture and Materials	1,620	1,260	1,280
0	Clothing & Laundry	100	100	100
4,432	Printing, Stationery and Office Exps	3,280	1,900	2,190
698	Books and Manuals	1,650	940	940
	Services			
10,599	Professional & Consultancy	0	28,240	0
0	Microfilming	0	0	0
51	Other	0	0	0
	Communications and Computing			
2,605	Postage	3,250	5,930	6,190
713	Telephones	790	950	1,060
4,787	Purchase of Equipment & Software	0	440	0
0	Development of Orchard	0	0	0
0	Repairs & Maintenance	0	0	0
0	Rental & Operational Leases	0	0	0
0	Stationery	0	0	0
0	Insurance	0	0	0
	Expenses			
2,164	Staff Subsistence	1,770	1,480	1,480
7,045	Seminars & Courses	7,730	9,500	4,670
	Grants and Subscriptions			
7,547	Subscription to Professional Bodies	8,380	7,680	1,470
	Miscellaneous			
0	Other	22,690	26,490	26,950
	Capital Financing Costs			
0	Capital Charges	0	0	0
	Income			
0	Deferred Government Grants	0	0	0
(46,131)	Other	(5,000)	(6,270)	(5,350)
0	Reduction to meet Savings Target	0	(35,000)	(467,000)
<u>1,635,317</u>	DIRECT EXPENDITURE SUMMARY	<u>1,979,930</u>	<u>1,787,800</u>	<u>1,470,400</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
POLICY AND PERFORMANCE (including ICT)				
EXPENDITURE				
Employees				
1,257,676	Salaries	1,410,070	1,263,620	1,353,650
18,934	Appointment of New Staff	7,660	8,310	4,750
394	Agency Staff	1,380	0	1,820
24,880	Training	21,500	16,550	13,010
826	Other	120	120	120
Premises Related Expenses				
0	Garage Rents	0	0	0
1,325	Repairs & Maintenance	5,380	2,000	2,050
17	Other	0	0	0
Transport Related Expenses				
6,321	Car Allowances	7,330	5,850	5,880
Supplies and Services				
2,187	Equipment, Furniture and Materials	2,130	1,430	2,450
549	Clothing and Laundry	800	650	650
Printing, Stationery and General				
2,540	Office Expenses	3,450	3,000	3,330
777	Books and Manuals	860	1,200	910
105,987	Professional and Consultancy	34,510	52,710	38,440
1,328	Other	1,000	1,000	1,000
Communications and Computing				
147	Postage	530	980	1,040
45,195	Telephones	47,200	44,640	47,340
97,598	Purchase of Equipment & Software	53,920	48,110	52,600
17,180	Development of Orchard	17,800	17,650	18,090
255,976	Repair and Maintenance	271,630	267,770	294,730
0	Rental and Operational Leases	0	0	0
504	Materials	0	0	0
69	Stationery	0	0	0
4,787	Insurance	4,930	4,870	4,940
Expenses				
5,162	Staff Subsistence	1,450	1,150	760
8,047	Seminars and Courses	11,150	7,750	6,740
Grants and Subscriptions				
4,066	Subscription to Professional Bodies	4,360	4,260	2,020
Miscellaneous				
0	Other	150	150	150
Capital Financing Costs				
347,620	Capital Charges	346,650	331,390	361,730
Agency and Contracted Services				
668,852	External Contractors	683,580	683,580	700,670
Income				
(2,083)	Deferred Government Grants	(20,000)	(20,000)	(38,330)
(19,410)	Other	0	0	0
0	Reduction to meet Savings Target	0	0	(73,000)
<u>2,857,451</u>	DIRECT EXPENDITURE SUMMARY	<u>2,919,540</u>	<u>2,748,740</u>	<u>2,807,540</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
PORTFOLIO STAFFING COSTS				
LEADER				
EXPENDITURE				
	Employees			
174,962	Salaries	235,790	175,670	206,280
3,600	Appointment of New Staff	0	0	0
0	Agency Staff	0	14,000	0
0	Training	0	0	0
231	Other	0	170	0
	Premises			
0	Rent	0	0	0
0	Repairs & Maintenance	0	0	0
0	Other	0	0	0
	Transport Related Expenses			
5,329	Car Allowances	8,840	5,570	2,980
	Supplies and Services			
0	Equipment, Furniture and Materials	100	50	100
0	Clothing and Laundry	0	0	0
	Printing, Stationery and General			
184	Office Expenses	220	220	220
0	Books and Manuals	20	20	20
0	Professional and Consultancy	0	0	0
	Communications and Computing			
43	Postage	0	300	310
69	Telephones	220	200	100
0	Purchase of Equipment & Software	0	0	0
0	Development of Orchard System	0	0	0
0	Repair and Maintenance	0	0	0
0	Rental and Operational Leases	0	0	0
0	Stationery	0	0	0
0	Insurance	0	0	0
	Expenses			
61	Staff Subsistence	160	110	160
1,789	Seminars and Courses	1,200	980	720
	Grants and Subscriptions			
0	Subscription to Professional Bodies	370	210	0
	Miscellaneous			
370	Other	0	0	0
	Agency and Contracted Services			
0	External Contractors	0	0	0
	Capital Financing Costs			
0	Capital Charges	0	0	0
	Income			
0	Deferred Government Grants	0	0	0
(500)	Other	0	0	0
0	Reduction to meet Savings Target	0	0	0
<u>186,138</u>	DIRECT EXPENDITURE SUMMARY	<u>246,920</u>	<u>197,500</u>	<u>210,890</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
WATERBEACH DEPOT				
EXPENDITURE				
	Premises Related Expenses			
0	Depot Relocation	0	0	67,000
5,962	Repair and Maintenance	3,100	3,100	3,100
14,438	Rates	15,020	15,020	14,380
11,030	Water and Sewerage Services	13,920	17,700	18,150
35,001	Rent	35,000	35,000	35,000
2,895	Fire protection/security	2,260	2,260	2,320
9,547	Cleaning and Domestic Supplies	10,180	10,180	10,410
4,838	Catering Provisions	5,340	5,340	5,470
905	Premises Insurance	830	860	890
	Supplies and Services			
19	Equipment	1,870	200	1,870
20,980	Communications and IT	24,680	20,290	24,680
915	Miscellaneous insurance	660	960	980
140	Miscellaneous other	630	100	630
	Central, Departmental and Support Services			
679	Corporate Services	730	710	640
10,423	Health and Environmental Services	11,160	11,460	15,780
0	Capital Charges	1,000	0	0
<u>117,772</u>	NET EXPENDITURE to be recharged	<u>126,380</u>	<u>123,180</u>	<u>201,300</u>
CAMBOURNE OFFICE				
EXPENDITURE				
	Transport Related Expenses			
8,040	Contract Hire	0	0	0
7,562	Travel	0	0	0
	Premises Related Expenses			
67,887	Repair and Maintenance	47,350	47,350	48,530
3,342	Grounds Maintenance	3,540	5,610	5,750
106,074	Energy Costs	113,700	92,850	93,300
	Rent & Rates			
301,224	Business Rates	313,270	316,220	297,660
10,000	Car Park Lease	0	6,500	0
17,996	Business Park service charge	19,540	19,620	20,200
6,142	Water Services	6,680	5,000	5,130
1,260	Fixtures and Fittings	1,160	1,160	1,190
7,285	Purchase of Security Systems	7,330	7,330	7,510
78,149	Cleaning and Domestic Supplies	75,540	73,810	75,680
10,442	Premises Insurance	10,950	10,910	11,450
	Supplies and Services			
4,468	Equipment, Furniture & Fittings	5,490	9,790	5,720
90	Pest control	90	0	0
	Communications and Computing			
50,196	Telephones	51,280	51,000	52,000
0	New Equipment	1,000	0	1,000
11,260	Maintenance	25,220	12,000	12,300
2,948	Miscellaneous Expenses	3,090	2,950	3,050
8,279	Miscellaneous Insurance	8,490	9,680	9,880
	Central, Departmental and Support Services			
11,568	Corporate Services	11,550	11,460	11,360
830	Health and Environmental Services	880	1,720	870
163,242	Affordable Homes	131,850	172,190	153,000
	Capital Financing Costs			
171,937	Capital Charges	171,940	157,900	157,900
<u>1,050,221</u>	TOTAL EXPENDITURE	<u>1,009,940</u>	<u>1,015,050</u>	<u>973,480</u>
	INCOME			
(4)	Other Recoverable Costs	0		
<u>1,050,217</u>	NET EXPENDITURE to be recharged	<u>1,009,940</u>	<u>1,015,050</u>	<u>973,480</u>

Actual 2008/09 £		Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
CENTRAL EXPENSES				
EXPENDITURE				
Employees				
60,573	Personal Training Scheme/Investors in People	54,130	32,130	32,130
8,088	ICT Training	9,120	9,120	9,120
13,591	Employee Assistance Programme	16,280	16,280	16,280
0	Management Development	0	22,000	22,000
0	Bright Ideas Scheme	500	500	500
0	Equality Issues (moved to Community Services)	0	0	0
560	Compensation for Loss of Office	580	580	580
11,300	East of England Regional Assembly	11,580	11,600	11,900
0	Employers Organisation/IDEA	0	0	0
104,796	Employee Related Insurance	112,550	115,580	114,940
Supplies and Services				
5,806	Security Services	5,930	5,930	0
22,512	Health and Safety at Work Legislation	29,650	19,000	21,650
300	Other	3,350	1,800	3,350
Central, Departmental and Support Services				
1,244	Chief Officers and Housing Futures	0	0	0
31,027	Corporate Services	27,600	29,210	22,520
1,090	Planning Services	1,130	0	0
50,228	Health and Environmental Services	53,450	46,480	50,070
<u>311,115</u>	TOTAL EXPENDITURE	<u>325,850</u>	<u>310,210</u>	<u>305,040</u>
(10,464)	Other Recoverable Income	(100)	0	0
(665)	Interest - Car Loans	(620)	(450)	(320)
<u>299,986</u>	NET EXPENDITURE to be recharged to Departments	<u>325,130</u>	<u>309,760</u>	<u>304,720</u>
CENTRAL SUPPORT SERVICES				
EXPENDITURE				
Employees				
24,702	Catering Staff	26,480	26,930	26,850
Supplies and Services				
41,475	Equipment and Materials	45,500	45,500	45,910
232	Clothing, Uniforms and Laundry	0	0	0
30,192	Printing, Stationery & General Office Expenses	29,500	29,500	29,500
Communications and Computing				
4,732	Postage	7,150	7,150	7,150
Miscellaneous				
3,054	Insurance	3,100	2,970	3,030
Central, Departmental and Support Services				
5,437	Chief Officers and Housing Futures	4,390	3,940	4,300
114,509	Community and Customer Services	118,240	109,760	112,000
92,717	Corporate Services	87,380	72,750	85,500
13,952	Planning Services	6,550	1,000	6,050
38,139	Affordable Homes	36,330	35,630	35,050
11,038	Health and Environmental Services	11,890	11,450	11,510
(1,658)	Income	(1,130)	(1,130)	(1,130)
<u>378,521</u>	NET EXPENDITURE to be recharged to Departments	<u>375,380</u>	<u>345,450</u>	<u>365,720</u>

Actual 2008/09 £	SUMMARY OF RECHARGES TO SERVICES	Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
	Portfolios - General Fund			
4,275,756	Finance and Staffing	4,536,700	4,435,670	4,571,370
2,472,674	Environmental Services	2,655,470	2,616,210	2,658,410
1,335,652	Housing - General Fund	1,320,860	1,436,050	1,277,660
3,308,435	Planning	3,656,570	3,478,610	3,169,560
2,269,146	New Communities	2,610,720	2,256,010	1,923,680
368,454	Policy and Performance	403,260	339,470	354,550
243,052	Leader	373,130	315,560	317,110
<u>14,273,169</u>	Total Recharges to Portfolios (General Fund)	<u>15,556,710</u>	<u>14,877,580</u>	<u>14,272,340</u>
3,141,398	Housing Revenue Account/Housing Futures	3,072,590	3,052,290	3,042,260
324,259	Capital	246,960	268,430	105,170
<u>17,738,826</u>	Total Recharges to Services	<u>18,876,260</u>	<u>18,198,300</u>	<u>17,419,770</u>
	UNALLOCATED COSTS (rechargeable costs not allocated to services at this stage)			
	Unspecified unallocated costs			
0	Reduction for vacancies	(270,000)	0	(250,000)
0	Other unallocated reductions/expenditure	0	0	0
<u>0</u>		<u>(270,000)</u>	<u>0</u>	<u>(250,000)</u>
	Analysis of Unallocated costs			
0	General Fund	(213,300)	0	(200,000)
0	Housing Revenue Account/Capital	(56,700)	0	(50,000)
<u>0</u>		<u>(270,000)</u>	<u>0</u>	<u>(250,000)</u>
	TOTAL NET RECHARGEABLE COSTS			
17,738,826	Total Recharges to Services	18,876,260	18,198,300	17,419,770
0	Unallocated costs	(270,000)	0	(250,000)
<u>17,738,826</u>	Total Net Rechargeable Costs	<u>18,606,260</u>	<u>18,198,300</u>	<u>17,169,770</u>

Actual 2008/09 £	DETAILED RECHARGES TO SERVICES	Estimate 2009/10 £	Revised 2009/10 £	Estimate 2010/11 £
1,154,963	Finance and Staffing Portfolio	1,178,970	1,258,670	1,210,640
827,374	Council Tax and Housing Benefit	913,610	899,000	1,003,140
226,053	Corporate Management	304,910	251,240	273,500
31,537	Land Charges	33,800	31,560	29,970
247,378	Treasury Management	272,830	241,750	263,540
875,730	Cost of NNDR Collection	864,390	839,490	873,950
44,228	Cost of Council Tax Collection	59,540	60,560	66,490
77,713	Elections	77,540	86,170	94,890
790,780	Register of Electors	831,110	767,230	755,250
	Democratic Representation (inc.Admin.Buildings)			
62,261	Environmental Services Portfolio	68,400	65,400	66,320
427,606	Awarded Water Courses	427,400	463,120	447,600
2,464	Environmental Health General	2,660	2,580	2,580
200,858	Footway Lighting	219,340	213,780	218,720
96,229	Food Safety	102,140	93,590	99,770
262,018	Pest Control	297,550	293,620	300,470
282,249	Waste Management, Street Cleansing, etc	303,280	284,670	304,750
164,868	Refuse Collection Service	177,150	171,200	181,020
288,365	Street Cleansing Service	312,510	306,030	309,340
32,055	Environmental Protection	35,700	45,950	34,550
28,625	Emergency Planning	31,540	32,790	33,360
150,705	Action on Dogs	169,380	155,660	157,290
79,668	Licences Act 2003 and Gambling Act 2005	92,480	100,900	104,130
78,028	Taxi Licensing	83,020	65,690	67,230
58,206	Miscellaneous Environmental Health Services	62,500	61,880	62,480
41,860	Illegal Encampments	45,880	46,060	45,420
216,609	Improvement Grants	224,540	213,290	223,380
	Home Improvement Agency			
	Housing Portfolio			
	Housing General Fund			
125,238	Housing Associations	135,390	139,980	72,240
177,399	Homelessness	161,190	181,760	182,700
194,114	Housing Advisory Service	167,460	222,620	175,890
182,091	General Fund Housing Strategy (inc.Needs Survey)	156,660	147,310	138,410
118,401	Floating Support	139,650	141,160	143,950
200,967	Choice Based Letting	162,560	166,450	160,420
100,887	Equality and Diversity	130,220	125,660	90,660
100,688	Travellers Issues (All Sites)	109,970	133,960	120,650
61,685	Travellers Caravan Sites	70,810	67,760	69,090
74,182	Other General Fund Housing Services	86,950	109,390	123,650
	Housing Revenue Account/Housing Futures			
710,283	Repairs and Maintenance	831,940	811,240	947,590
1,212,073	Administrative Expenses	1,190,250	1,161,240	1,158,070
492,673	Specialised Support Services	489,670	521,730	533,010
354,324	Direct Labour Organisation	373,650	416,380	403,590
372,045	Housing Futures (partly General Fund)	187,080	141,700	0
2,481,811	Planning Services Portfolio	2,763,460	2,637,320	2,342,530
503,150	Development Control	532,030	516,780	533,490
48,181	Building Control Service	51,120	49,810	50,690
59,386	Street Naming and Numbering	58,110	40,030	34,990
25,531	Economic Development	45,450	27,660	28,830
183,303	Concessionary Fares	198,760	192,700	166,550
7,073	Conservation	7,640	14,310	12,480
	Other Planning Portfolio Services			
122,211	New Communities Portfolio	101,360	127,610	93,800
51,202	Community Development	53,370	57,220	41,280
48,231	Sports Development	49,220	64,450	41,670
64,943	Arts	79,090	93,750	87,810
1,436,834	Sustainability	1,742,020	1,376,050	1,176,730
545,725	Growth Agenda/New Communities	585,660	536,930	482,390
	Planning Policy			
179,309	Policy and Performance	164,920	152,300	151,290
189,145	Communications	238,340	187,170	203,260
	Policy & Performance			
145,027	Leader's Portfolio	203,190	165,050	162,610
2,718	Community Safety (inc. Crime and Disorder P'ship)	9,370	12,990	13,140
95,307	Voluntary Sector Grants	160,570	137,520	141,360
324,259	Community Strategy	246,960	268,430	105,170
17,738,826	Capital	18,876,260	18,198,300	17,419,770
	TOTAL RECHARGES TO SERVICES			

Cost Centre Managers for Portfolio Staffing Costs and Central Accounts

Cost Centre Manager

Finance and Staffing Portfolio Staffing Costs

Chief Officers and Housing Futures		
T10	Chief Executive and PA	G J Harlock
T26	Executive Director (Corporate Services)	A Colyer
T30	Executive Director and PA	S Hampson
Community and Customer Services		
T06	Community and Customer Services Corporate Manager	P Howes
T93	Electoral Registration	L Lock
Corporate Services		
T04	Democratic Services	R May
T11	Accountancy	R A Burns
T12	Human Resources and Payroll	S Gardner-Craig
T13	Cashiers and Debtors	P Bird
T14	Internal Audit	A Colyer
T15	Council Tax and Non Domestic Rates	P Bird
T17	Benefits	D Graham
T19	Finance Project Team	J Garnham
T20	Printing	S Rayment
T91	Legal	F McMillan
T92	Land Charges	F McMillan
Affordable Homes		
T31	Facilities Management	G Middleton

Environmental Services Portfolio Staffing Costs

Health and Environmental Services		
T03	Environmental Health	D Robinson
T49	Home Improvement Agency	M.Nudds

Housing Portfolio Staffing Costs

Chief Officers and Housing Futures		
T41	Housing Futures	n/a
Corporate Services		
T16	Rent Collecting and Accounting (HRA)	P Bird
Affordable Homes		
General Fund		
T32	Regional Homelink Service	S Carter/H Wood
T34	Affordable Housing	M Knight
T36	Management of Travellers Sites	A Goddard
T43	Housing Strategic Services	M Knight
T47	Housing Aid/Homelessness	S Carter/H Wood
HRA		
T42	Sheltered Housing	T Cassidy
T51	DLO	A Clarke
T52	Housing Management Services	A Goddard
T53	Affordable Homes Corporate Manager	S Hills
T54	Property Services	M Allen

**Cost Centre
Manager**

Planning Portfolio Staffing Costs

	Corporate Services	
T75	Street Naming and Numbering	S Rayment
	Planning Services	
T70	Planning Corporate Manager	G Jones
T72	Development Control	G Jones
T76	Conservation	D Bevan
T77	Administration/Registration	R Fox
T78	Land Charges (Planning)	R Fox
T79	Building Control	A Beyer

New Communities Portfolio Staffing Costs

	Chief Officers and Housing Futures	
T80	Joint Planning Director (Growth Areas)	P Studdert
	New Communities	
T57	Community Infrastructure Services	J Thompson
T58	New Communities Corporate Manager	J Mills
T81	Growth Agenda	J Green
T82	Joint Urban Design	I Howes
T97	Corporate Growth Areas	T Barrance
	Planning Services	
T73	Planning Policy	K Miles

Policy and Performance Portfolio Staffing Costs

	Corporate Services	
T25	Information and Communications Technology	S Rayment
	Community and Customer Services	
T07	Cambourne Reception	P Knight
T24	Contact Centre	R May
T94	Communications	G Hayward
T96	Policy and Performance	R May

Leader's Portfolio Staffing Costs

	Community and Customer Services	
T39	Partnerships/Community Safety	G Barron
T55	Partnership Officers	G Barron

Central Accounts (Finance and Staffing Portfolio)

Cambourne Offices	G Middleton
Waterbeach Offices	S Harwood-Clark
Central Expenses	
Training, Employee Assistance and Bright Ideas	S Gardner-Craig
Health and Safety	D Robinson
Security Services	P Bird
Remainder	R A Burns
Central Support Services	
Printing, Stationery, etc	S Rayment
Photocopiers	S Rayment
Catering	L Lock
Insurance	R A Burns
Postages	P Bird

REVISED ESTIMATE 2009/2010 - COST CENTRE SUMMARY

	Chief Officers & Housing Services £	Community & Customer Services £	Corporate Services £	New Communities £	Planning Services £	Affordable Homes £	Health & Environmental Services £	SUB TOTAL £	S.Cambs Hall to Dem Rep £	Other Unallocated Reductions £	TOTAL £
<u>EXPENDITURE</u>											
Directly incurred by Departments	638,880	1,510,330	5,469,880	1,386,410	2,873,000	2,825,500	2,208,620	16,912,620	0	0	16,912,620
Overheads as set out on pages B11 to B12											
Waterbeach Depot	0	0	0	0	0	28,200	94,410	122,610	0	0	122,610
Cambourne Offices	26,900	52,420	298,700	76,800	171,870	153,650	103,620	883,960	131,090	0	1,015,050
Central Expenses	7,470	17,590	99,150	25,720	60,680	56,940	42,210	309,760	0	0	309,760
Central Support	8,930	21,020	118,500	30,740	72,520	60,700	42,040	354,450	0	0	354,450
Intercharging between Departments for the activities specified below	7,960	(140,830)	(1,345,360)	185,550	443,080	510,800	338,800	0	0	0	0
TOTAL EXPENDITURE	690,140	1,460,530	4,640,870	1,705,220	3,621,150	3,635,790	2,829,700	18,583,400	131,090	0	18,714,490
<u>INCOME</u>											
Recharges to:											
Waterbeach Depot	0	0	(710)	0	0	0	(10,890)	(11,600)	0	0	(11,600)
Cambourne Offices	0	0	(11,460)	0	0	(172,190)	(1,720)	(185,370)	0	0	(185,370)
Central Expenses	0	0	(29,210)	0	0	0	(46,480)	(75,690)	0	0	(75,690)
Central Support	(3,940)	(109,760)	(72,750)	0	(10,000)	(35,630)	(11,450)	(243,530)	0	0	(243,530)
TOTAL INCOME	(3,940)	(109,760)	(114,130)	0	(10,000)	(207,820)	(70,540)	(516,190)	0	0	(516,190)
UNALLOCATED COSTS: General Fund	0	0	0	0	0	0	0	0	0	0	0
HRA/Capital	0	0	0	0	0	0	0	0	0	0	0
NET RECHARGES TO SERVICES	686,200	1,350,770	4,526,740	1,705,220	3,611,150	3,427,970	2,759,160	18,067,210	131,090	0	18,198,300

B16

*Central services intercharged between corporate areas are salaries and travelling administration, cash receipting, debtors, creditors, insurance, human resources, information and communication technology and general accounting services.

ORIGINAL ESTIMATES 2010/2011 - COST CENTRE SUMMARY

	Chief Officers & Housing Services £	Community & Customer Services £	Corporate Services £	New Communities £	Planning Services £	Affordable Homes £	Health & Environmental Services £	SUB TOTAL £	S.Cambs Hall to Dem Rep £	Other Unallocated Reductions £	TOTAL £
<u>EXPENDITURE</u>											
Directly incurred by Departments	576,420	1,540,220	5,375,860	1,101,240	2,632,470	2,633,980	2,223,010	16,083,200	0	(250,000)	15,833,200
Overheads as set out on pages B11 to B12											
Waterbeach Depot	0	0	0	0	0	0	201,300	201,300	0	0	201,300
Cambourne Offices	23,830	51,110	297,920	56,100	150,780	164,580	103,440	847,760	125,720	0	973,480
Central Expenses	6,620	17,400	101,670	19,690	54,300	60,800	44,240	304,720	0	0	304,720
Central Support	8,170	21,490	125,560	24,310	67,060	73,830	45,300	365,720	0	0	365,720
Intercharging between Departments for the activities specified below	(8,960)	(147,740)	(1,265,870)	141,210	394,550	536,510	350,300	0	0	0	0
TOTAL EXPENDITURE	606,080	1,482,480	4,635,140	1,342,550	3,299,160	3,469,700	2,967,590	17,802,700	125,720	(250,000)	17,678,420
<u>INCOME</u>											
Recharges to:											
Waterbeach Depot	0	0	(640)	0	0	0	(15,780)	(16,420)	0	0	(16,420)
Cambourne Offices	0	0	(11,360)	0	0	(153,000)	(870)	(165,230)	0	0	(165,230)
Central Expenses	0	0	(22,520)	0	0	0	(50,070)	(72,590)	0	0	(72,590)
Central Support	(4,300)	(112,000)	(85,500)	0	(6,050)	(35,050)	(11,510)	(254,410)	0	0	(254,410)
TOTAL INCOME	(4,300)	(112,000)	(120,020)	0	(6,050)	(188,050)	(78,230)	(508,650)	0	0	(508,650)
UNALLOCATED COSTS: General Fund	0	0	0	0	0	0	0	0	0	200,000	200,000
HRA/Capital	0	0	0	0	0	0	0	0	0	50,000	50,000
NET RECHARGES TO SERVICES	601,780	1,370,480	4,515,120	1,342,550	3,293,110	3,281,650	2,889,360	17,294,050	125,720	0	17,419,770

*Central services intercharged between corporate areas are salaries and travelling administration, cash receipting, debtors, creditors, insurance, human resources, information and communication technology and general accounting services.